

MINUTES OF THE MEETING OF EXECUTIVE COMMITTEE MEMBERS OF
ST. MICHAEL'S ALUMNI ASSOCIATION

Venue : St. Michael's High School, Patna

Date : 19.01.2025

Time : 11:35 AM – 1:45 PM

PRESENT :

1. Mr. Vivek Kumar Sinha
2. Mr. Pandey Sanjay Prasad
3. Dr. Abhishek Basuki
4. Mr. Sunny Agrawal
5. Mr. Anshul Ratna
6. Prof. Rakesh Kumar'88
7. Mr. Sushil kumar
8. Dr. Manish Mandal
9. Prof. Rakesh Kumar'78
10. Mr. Vibhoo Sharan Lall
11. Mr. Rakesh Kr. Sharma
12. Mr. Gitesh Lohia
13. Mr. Abhishek Kumar
14. Mr. Mohit Kumar
15. Mr. Amitabh Mukherjee
16. Dr. Gunjan Kumar
17. Mr. Amarjeet
18. Ms. Sudhanshu
19. Mr. Kumar Sanjay
20. Mr. Rajendra Agrawal
21. Jayant Kumar.

AGENDA:

1. Summary and review of AGM discussions and decisions
2. Presentation of key initiatives and achievements
3. Strategic planning and brainstorming for future activities

4. Suggestions and feedback

MEETING PROCEEDINGS:

1. WELCOME AND PRESIDENT'S ADDRESS

The President, Mr. Vivek Sinha, welcomed the members and expressed gratitude for their ongoing commitment to the alumni community.

He highlighted the success of the recently concluded Annual General Meeting (AGM) & re-union as a testament to the alumni's dedication. Emphasized the need for transparent review, collaborative planning, and active participation to ensure the success of future initiatives. Also, stressed the importance of forming committees to handle specific tasks and ensuring accountability.

2. AGENDA-WISE DISCUSSIONS AND ACTION POINTS

(1) Summary and Review of AGM Discussions and Decisions

KEY DISCUSSIONS:

▪ Inter-alumni cricket match:

Mr. Anshul Ratna, Treasurer reviewed the inter-alumni cricket match. A proposal was made to host a cricket match between St. Michael's and St. Xavier's High School before the next re-union.

SUGGESTIONS:

1. Include more sports in future events (Mr. Jayant).
2. Schedule sports events during long holidays/ Puja vacation (Mr. Mohit).
3. Improve infrastructure to support sports events (Mr. Sunny).

ACTIONS:

1. Form a committee to plan and organize the cricket match.
2. Identify infrastructure needs and propose improvements.
3. Prepare a detailed schedule for additional sports activities.

ACKNOWLEDGMENTS:

The house unanimously thanked Mr. Vinit Kumar for sponsorship and Dr. Vikas Shankar for leading in organizing the match.

▪ LUCKY DRAW:

Last year, 100 coupons were printed and sold successfully. Proposal to increase it to 200 this year and distribute responsibilities among members for the booking of the coupons.

ACTIONS:

1. Finalize attractive prizes to boost participation.
2. Secure sponsorships for high-value prizes.
3. Ensure coupons are ready and distributed at least two weeks before the re-union.

▪ EVENT ARRANGEMENTS:

- a. Feedback & suggestions were received to improve food quality (Mr. Rakesh Sharma), ensure sufficient seating, organize entertainment for children and add a “Proud to be a Michaelite” selfie point (Dr. Gunjan).
- b. Proposal to engage a new caterer for future (Rajendra Sir) and a clear food labelling for Veg & Non-Veg counters (Sanjay Sir).

ACTIONS:

1. Identify a new caterer, if required.
2. Prepare a checklist for venue arrangements, including seating, food, entertainment, and a selfie point for larger gatherings.
3. Ensure proper labelling for food counters (veg/non-veg).

ACKNOWLEDGMENTS:

Special thanks were extended to Mr. Gitesh & Prof. Rakesh’88 for the venue and food arrangements.

Mr. Sunny & Ms. Sudhanshu were applauded for excellent compering and all others for their significant contributions.

PRESENTATION OF KEY INITIATIVES AND ACHIEVEMENTS

Presented by: Mr. Pandey Sanjay Prasad

Highlights of 2024 included growth in alumni participation, successful networking events (Pool side party, re-union meet etc.) and community outreach initiatives through the digital medium. Success stories were shared to highlight the impact of initiatives undertaken in 2024.

ACTIONS:

1. Circulate a detailed report summarizing the achievements of the past year to all members.
2. Use achievements to build engagement and attract more members for future initiatives.

STRATEGIC PLANNING AND BRAINSTORMING FOR FUTURE ACTIVITIES

President's Proposal:

Mr. Vivek Sinha reiterated plans announced during the AGM and outlined initiatives to be launched this year.

(I). ALUMNI MENTORSHIP PROGRAMME:

PURPOSE:

Connect alumni with students for career guidance and personal development which will help them feel supported and prepared for what lies ahead.

Dr. Manish Mandal shared his professional experiences, suggested to pick students from class 7th & 8th and name this as 'Mentor – Mentee programme'.

ACTION:

Compile a database of alumni willing to serve as mentors and mentees and create a structured mentorship framework.

(II). EXPANDED ALUMNI SCHOLARSHIP AND BENEVOLENT FUND:

PURPOSE:

Support financially needy students and alumni/their families in dire need. Appeal for more funds within the alumni community for the purpose, increase utilization and reach of the fund.

ACTION:

1. Form a sub-committee to prepare SOP and streamline fund disbursement, applications and monitor usage.
2. Once ready, publicize the availability of funds to encourage applications.

(III). ALUMNI NETWORKING EVENTS:

PURPOSE:

Strengthen alumni relationships and foster collaboration.

ACTION:

Plan and schedule at least three networking events, including theme-based meet-ups which augment networking opportunities and allow all to connect, share experiences and collaborate.

(IV). MICHAELITE SERVICE PROGRAMME:

PURPOSE:

Focus on community service and school development.

PROPOSED ACTIVITIES:

1. Organize medical and health camps for students, teachers, staffs, and local community.
2. Establish a health centre within the school premises to be managed by the Alumni.
3. Set up a nursery on campus.
4. Host a musical evening and Holi Milan for alumni and their families.

ACTIONS:

Assign specific committees to oversee each proposed activity.

SUGGESTIONS AND FEEDBACK

SUGGESTIONS RECEIVED:

- Invite former Principals, Teachers, staffs and present teachers & staffs during the reunion event (Mr. Jayant)
- Print a commemorative souvenir during the next AGM & Re-union event (Mr. Gitesh Lohia).
- Prepare extra stickers for memento replacements (Dr. Manish Mandal).

- Focus on increasing registrations from the 2001 batch as part of their silver jubilee celebrations (Mr. Sunny Agrawal).

ACTIONS:

1. Consolidate suggestions and prioritize them for implementation.
2. Develop a strategy to engage milestone batches in alumni activities.
3. Present a financial report during the next meeting by the Treasurer.
4. Form committees to oversee proposed activities.

RESOLUTIONS AND NEXT STEPS:

1. Committee formation: Assign members to committees for cricket match organization, mentorship programme, and community outreach activities.
2. Financial transparency: Treasurer, supported by Secretary and President to present detailed financials in the next meeting.
3. Activity Timelines: Set deadlines and assign responsibilities for each proposed activity.
4. Incorporate feedback into event planning to improve the quality of alumni events.

VOTE OF THANKS

The Secretary, Dr. Abhishek Basuki, extended his gratitude to all members for their participation and valuable contributions.

NEXT MEETING

Members emphasized the importance of timely planning and improving arrangements for future events. A follow-up meeting will be scheduled soon to review progress on action points and present the financial report.

Central Executive Team meeting

19/01/2025

Venue: St. Michael's High School

Time: 11:35 AM - 1:45 PM

Name Attendance

Signature

① Vivak Sinha '86

V. S. Sinha

② Rajendra Agarwal '69

Rajendra

③ Pandey Sanjay Prasad '88

Sanjay

④ Anshul Ratra '07

Anshul

⑤ Sunny Agarwal '02

Sunny

⑥ JAYANT KUMAR '99

Jayant

⑦ ABHISHEK BASUKE 99

Abhishek

⑧ AMARJEET (2010)

⑨ AMITABH MUKHERJEE 75

Amitabh

⑩ Mohit Kumar 2008

Amarjeet

⑪ Abhishek Kumar 2007

Mohit Kumar

⑫ Vibhoo Lall 1980

Abhishek

⑬ RAKESH KR SHARMA. 1980

Vibhoo

⑭ RAKESH KUMAR 1978

Rakesh

⑮ GITESH LOVIA 1990

Rakesh Kumar

⑯ Rakesh Kumar 1986

Gitesh

⑰ Dr. Anjan Kumar 1998 (10th)

Rakesh

⑱ Sudhanshu 2004

Anjan Kumar

⑲ Kumar Sanjay 1980

20) Dr. Manish Mandal 1988

Sudhanshu

21) SUSHIL KUMAR 1989

Manish Mandal
19/1/25
Sushil
19/1/25