## St. Michael's Alumni Association

(Registered under Societies Registration Act 21, 1860)

Registered office: Digha Ghat, Patna – 800 011

SMAA/Notice/2023-24/01

**Dr. Rakesh Kumar** PRESIDENT 9709474061

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Mr. Pandey Sanjay Prasad VICE-PRESIDENT 7766915100

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**Dr. Gunjan Kumar** SECRETARY 9902307772

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Mr. Abhishek Kumar TREASURER 9798099380

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**Dr. Abhishek Basuki** JT. SECRETARY 9934442444

The second SMAA meeting was held on 1/4/2023 and it was decided to streamline the registration process and bring new members into the fold.

The registration process requires multi-step supervision and checking to avoid duplication, errors, and omissions. A three members committee for the same has been formed to overlook the registration process:

- 1. Mr. Pandey Sanjay Prasad (Vice president- 7766915100) 1988 batch
- 2. Mr. Abhishek Kumar (Treasurer- 9798099380) 2007 batch
- 3. **Mr. Sunny Agrawal** (SMAA Member 9819097966) 2002 batch

The online registration process for new members and updation of membership details of existing members will start from 15<sup>th</sup> April 2023 and will continue till 15<sup>th</sup> May 2023. The verification process is very **time consuming** and must be done manually; hence, it is an earnest request to fill the Google form correctly and label the payment receipts accordingly for faster processing. Post verification and processing of the entries, the registration process will be reopened again later June/July 2023. Hence, registration process for new members and updation of membership of existing members will be in **on/off** mode throughout the financial year.

For the convenience of members unfamiliar with the online process, one day will be allotted for **physical registration** in the school campus- the timings and date of which will be communicated well in advance. Kindly mobilise your batchmates to finish the registration in this window so that we have ample time to update the database and avoid controversies.

Prof. Rakesh Kumar President Dr Gunjan Kumar Secretary